## Technology

### Technology Support

In this course, digital devices are required to access course readings and videos, complete and submit written assignments, collaborate with others, and communicate with me. You will need access to a computer with a reliable Internet connection and either a built-in or external microphone and web camera, a current web browser (Blackboard works best with Chrome and Firefox), a PDF reader (such as Adobe Reader), and a word processing program (such as Microsoft Word or Google Docs). Course video lectures are best viewed on a laptop / desktop computer, rather than a mobile device. You will also need to be able to take and upload photos or screenshots. **Since this course is entirely online, it is important to have a back-up technology plan in place (see resources below).**

Digital devices (like laptops and cell phones) are becoming increasingly important to success in college. I recognize that some students are unable to afford the cost of purchasing digital devices and that other students rely on older, more problem-prone devices that frequently break down or become unusable. Some students also live in places with unreliable access to the Internet. I also recognize that these technology problems can be a significant source of stress for students.**Given these challenges, please contact me right away if you experience a technology-related problem that interferes with your work in this course.**  This will enable me to assist you in accessing support.

Please note the many **technology-related resources that UAS provides for distance students**, including:

* Free[support](http://www.uas.alaska.edu/helpdesk/index.html) with issues related to UAS technology (e.g., email, Blackboard, software, device setup, etc.). UAS Helpdesk 907-796-6440, toll free at 877-465-6400, [uas.helpdesk@alaska.edu](mailto:uas.helpdesk@alaska.edu)
* Free unlimited, secure [online storage](http://www.uas.alaska.edu/helpdesk/software/gapps-general.html) and access to word processing, spreadsheet, and presentation software through Google Suite / Google Drive.
* Free software (including Microsoft Office, Adobe Creative Suite, statistical software, etc.) for [download](http://www.uas.alaska.edu/helpdesk/software/index.html) and for cloud-based use.

**Juneau campus**:

* Free on-campus [wireless internet](http://www.uas.alaska.edu/helpdesk/network.html) (Wi-Fi) access through the “UAS” (secured) network.
* Free in-person tech support at the Helpdesk in the Hendrickson Building on the Juneau Campus, (room 101A) click here for [hours](http://www.uas.alaska.edu/helpdesk/index.html).
* Laptops that students can borrow for 24 hours from the Egan Library (click here for [hours](https://uas.alaska.edu/library/hours.html)).
* Desktop computers for student use (with full academic software) in the Egan Library.

**Ketchikan campus**:

* The UASK Computer Lab is located on the first floor of the Paul Building room 105 at 2600 Seventh Ave. Click here for [hours](https://uas.alaska.edu/ketchikan/studentservices/computerlab.html).
* For local computer assistance, call 907-228-4507.

**Other resources:**

* Most public libraries offer free computer / internet access
* University students can typically receive discounts on devices from technology companies, including Apple, Dell, and Microsoft, as long as you register with your .edu email address.

## Academics

### Getting Help

Include information about available resources on campus or online where students can get help.

UAS has tutoring available for students who need help with assignments or subject matter.

**Juneau** – Help is available through the Writing Center and The Learning Center which are both located in Egan Library. See their websites for hours and information.

* [The Writing Center](https://uas.alaska.edu/juneau/writing-center/index.html)
* [The Learning Center](https://uas.alaska.edu/juneau/tlc/tutoring/index.html)

**Ketchikan** – Help is available through tutors by appointment or drop-in hours. See the [tutoring website](https://uas.alaska.edu/ketchikan/studentservices/TutoringServices/index.html) for more information.

**Sitka** – Tutors are available by appointment. See the [tutoring website](https://uas.alaska.edu/sitka/support/tutoring.html) for more information.

### Academic Honesty

The faculty, staff, administration, and students of the University of Alaska Southeast (UAS) consider academic honesty and integrity fundamental to the mission of higher education and promote the highest ethical and professional standards of behavior in the classroom. Accordingly, UAS has developed procedures that address academic misconduct. Students who violate these standards commit academic misconduct and shall be subject to academic and/or disciplinary sanctions.

UAS defines academic misconduct as attempting or helping another to obtain grades, grants, or class credit through fraudulent means. Broad categories of misconduct include cheating, plagiarizing, committing forgery or falsification, facilitating or aiding academic dishonesty, submitting duplicate assignments without the express permission of both instructors, stealing instructional materials or tests, altering grades or files and misusing research data in reporting results. An instructor may create special rules for a class and list them in the syllabus and/or in directions for assignments. Violation of class-specific rules also constitutes academic misconduct. Additionally, University Regulation identifies the specifics of academic misconduct under [R09.02.020[1]](https://alaska.edu/bor/policy/09.02-Student%20Rights%20and%20Responsibilities.pdf).

## Notices

### Notice of Nondiscrimination

The University of Alaska is an affirmative action/equal opportunity employer and educational institution. The University of Alaska does not discriminate on the basis of race, religion, color, national origin, citizenship, age, sex, physical or mental disability, status as a protected veteran, marital status, changes in marital status, pregnancy, childbirth or related medical conditions, parenthood, sexual orientation, gender identity, political affiliation or belief, genetic information, or other legally protected status. The University's commitment to nondiscrimination, including against sex discrimination, applies to students, employees, and applicants for admission and employment. Contact information, applicable laws, and complaint procedures are included on UA's statement of nondiscrimination available on [the UA nondiscrimination webpage](https://www.alaska.edu/nondiscrimination/).

### University of Alaska Southeast Anti-Harassment Statement

At the University of Alaska Southeast, it is illegal to discriminate against any individual because of race, color, religion, national origin, age, sex, sexual orientation, gender identity, veteran status, physical or mental disability, marital status, or pregnancy or parenthood. For more information, see [the UAS Title IX information page](https://uas.alaska.edu/titleix/index.html).

Find help

* Dial 911 for emergencies
* Student Counseling Center 907-796-6000
* Title IX office 907-796-6371

### Accessibility

If you experience a disability and would like information about accommodations, please contact [Disability Services](https://uas.alaska.edu/dss/index.html), located at the Student Resource Center in the Mourant building. Phone # 907-796-6000.

As an educator, it is my goal to create learning opportunities that are accessible and inclusive. If you would like to have a conversation about changes to the design of the course that would make it more accessible to you, please see me outside of class so that we can discuss solutions.

### Class Evaluations

Class evaluation will occur at some point during the last three weeks of class.